

**WILLIAMSBURG
ARCHITECTURAL REVIEW BOARD MINUTES
Tuesday, May 22, 2007**

The regular semi-monthly meeting of the Williamsburg Architectural Review Board was held on Tuesday, May 22, 2007 at 6:30 p.m. in the Williamsburg Municipal Building, 401 Lafayette Street.

CALL TO ORDER AND ATTENDANCE

Chairman Spence called the meeting to order. Present in addition to Mr. Spence were Board members Messrs. Edwards, Hertzler, Kent and Lane. Absent was Board member Klee. Mr. Quarles arrived late. Staff member Deputy Planning Director Murphy was also present.

Consent Agenda

Chairman Spence explained the consent agenda procedure to the audience stating that if an application is in full compliance with the ***Design Review Guidelines***, it is placed on the consent agenda. If no member of the Board has any question regarding the application and concurs that it is in full compliance with the *Guidelines*, the audience is asked if they are present to discuss any case on the Consent Agenda. If there is no one in the audience present to discuss any item on the Consent Agenda, those applications are approved as submitted and the applicants dismissed without further discussion.

Applications on tonight's Consent Agenda:

ARB #07-039 High Street Williamsburg/1424 Richmond Road – Flagpoles (2)

SIGN #07-026 Howard Johnson Inn/505 York Street – Monument Sign

SIGN #07-027 High Street Williamsburg/1424 Richmond Road – Freestanding and Building Sign

There being no questions or comments from the Board or the audience regarding the cases on the Consent Agenda, Mr. Hertzler moved that the cases be approved as submitted. Mr. Lane seconded the motion which carried by roll call vote of 5-0.

Recorded vote on the motion:

Aye:	Edwards, Lane, Hertzler, Kent, Spence
Nay:	None
Absent:	Quarles, Klee

ARCHITECTURAL PRESERVATION DISTRICT

ARB #07-034 Sarantakos/520 Newport Avenue – Exterior Change (front door) – Approved

Mr. Sarantakos and Mr. Saras were present to discuss the change. Mr. Saras noted that the front door installed replaced the original front door which was rotten and could not be repaired. He apologized for installing the door without seeking approval from the Board.

A discussion followed concerning the door, its color and the appropriateness to the design of the dwelling. Several members noted that if approval was requested before installation a different type of door would have been more appropriate to the style of the dwelling. After discussion Board members agreed the door was acceptable.

Mr. Hertzler moved to approve the application as submitted. Mr. Lane seconded the motion which carried by roll call vote of 5-0.

Recorded vote on the motion:

Aye:	Edwards, Lane, Hertzler, Klee, Spence
Nay:	None
Absent:	Klee, Quarles

ARB #07-036 Payne/308 South Boundary Street – Exterior Change (revisions to previously approved window plans) – Approved with Condition

Virginia Payne, owner, noted that the windows were changed because of the code requirement for tempered glass and that the windows chosen are in keeping with the original windows on the dwelling.

A discussion followed regarding the size and placement of the windows. Board members noted the smaller windows were better than the larger windows proposed and that the windows need to be offset two feet from building corners as recommended by the Design Review Guidelines.

Mr. Hertzler moved that the proposed windows be approved conditioned upon the windows being offset from the building corners at least two feet. Mr. Edwards seconded the motion which carried by roll call vote of 5-0.

Recorded vote on the motion:

Aye:	Edwards, Lane, Hertzler, Kent, Spence
Nay:	None
Absent:	Klee, Quarles

[Mr. Quarles arrived.]

CORRIDOR PROTECTION DISTRICT

None

SIGNS

All signs were approved on the consent agenda.

OTHER

Minutes for May 8, 2007

The minutes for the May 8, 2007 meeting were approved viva voce.

There being no further business the meeting adjourned at 6:45 p.m.

Carolyn A. Murphy, AICP
Deputy Planning Director